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 Head Teacher: Mr S Whelerton
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18.01.23

Dear Parent,

As we head into 2023 I wanted to highlight the importance of good attendance for your child. For your child to achieve their academic potential good school attendance is key. Missing school may result in your child falling behind in their work, struggling with friendship groups or not wanting to come to school as they are worried about what has been missed. So, it is for you to make it a priority that your child is in school every day.

Our expectation is that a child will have the government required attendance of 96% or above.

Your child's attendance is made up of 2 marks each day. The table below shows the impact of the number of days missed.

365 DAYS IN A YEAR		190 School Days & 175 Non School Days			
190 School Days in each year days for your child's education		175 Non School Days in each year to spend on family time and to attend non-urgent health appointments e.g. eye tests or dentist check up			
0 Days of absence	10 days of absence	19 days of absence	29 days of absence	35 days of absence	47 days of absence
100%	95% = 1 day absent every 3¾ weeks	90% = 1 day absent every 2 weeks	85% = 1 day absent every 6½ days	80% = 1 day absent every week	75% = 1 day absent every 4 days
Good Best chance of success. Gets your child off to a flying start.		Worrying Less chance of success. Makes it harder to progress.		Serious Concern Unfair on your child. Legal Action	

We would like to kindly remind you to

- Contact school by 9.15am in the event of your child being absent. We ask you to do this for every day off.
- Make medical appointments outside of the school day or in school holidays.
- Provide evidence of medical appointments
- Holidays in term time will most likely result in a Fixed Penalty Notice (Fine: £60 per child, per parent) unless the circumstances are exceptional or an emergency. A holiday request a leave of absence form is required if you are planning any Leave/Holidays during Term Time.

Not informing school of absence will result in unauthorised absences and could also result in a Formal warning & Fixed penalty notices issued by the Local Authority.

If you have any further questions about attendance please let me know.

Kind regards
 Mr S Whelerton

